



Job Title: RN Manager
Job Type: Full Time – Flexible hrs. Some evenings & Weekends
Reports To: Director of Nursing
FLSA Status: Exempt
Location: Parker at Somerset

Parker is a pioneer in the field of long-term care and aging services. We are among the first to embrace person-directed care, small home models, and changing the conversation around aging in America. Parker is a not-for-profit organization with a mission "to discover ways to make aging manageable, relatable, and enriching for all of society" and a vision to "make aging part of life." With our tremendous growth, we are seeking an **RN Manager** for our home in Somerset, New Jersey.

The **RN Manager** Plans directs and coordinate clinical activities at Parker at McCarrick to maintain standards of practice for Post Acute neighborhood and Long-Term Care. To provide direct nursing care to residents and to oversee the day-to-day nursing care as provided by registered nurse, licensed practical nurses and certified nurse assistants. Assist the Assistant Director of Nursing and Director of Nursing Services in directing the activities of licensed and non-licensed personnel who provide healthcare and nursing service to the elders residing at Parker at Somerset on a 24-hour, 7-day per week basis.

Excellent opportunity to work with a diverse and talented group of leaders in a dynamic and growing organization.

Essential Duties and Responsibilities:

- Maintains twenty-four (24) hour responsibility and directs the day-to-day functions of the nursing neighborhood in accordance with Center policies and the current rules, regulations and guidelines that govern long-term care organizations.
- Ensures that roster matrix is updated regularly and that acuties are correctly documented on daily record.
- Ensures that nursing care is delivered with the highest quality consistent with Parker standards.
- Consults with physicians in assessing and planning resident care
- Participates in Utilization review, care conference and necessary meetings which support resident care
- Assigns and coordinates discharge plans for post acute residents
- Supervises nursing staff in providing teaching needs to residents and their families
- Responds quickly and appropriately to emergencies involving the safety of residents and staff
- Reviews monthly pharmacy consultant report with nurses and assure reports are completed
- Monitors resident acuity and assists staff with resident care as needed.
- Assists nursing staff in completion of MDS in a timely fashion.
- Supervises nursing staff in completion of daily assignments, med-pass, treatments and charting.
- Stipulates to district nurses what they should be charting for Medicare A on residents.
- Assigns RN's, LPN's and CNA teams for resident care. Makes adjustments as needed.
- Completes "walking rounds" on a daily basis with district nurses and CNA's to review are plan, resident abilities, needs, etc.
- Acts as a resident/family advocate.
- Completes performance evaluations on staff on a timely basis, counsel's staff and forwards to the Director of Nursing.

- Counsels, advises and provides general supervision of staff within existing policies of the Care Center. Provides staff with positive as well as negative feedback.
- Notifies the Director of Nursing and other executives as appropriate in the event of any situation believed to require immediate attention.
- Assists the Director of Nursing in preparing reports including by not limited to Pharmacy/ /QAPI/Infection Control/Abaquis systems.
- Ensures that all accident/incident reports in a timely manner and assists with investigations and general problem resolutions.
- Serves on committees as requested by the Director of Nursing, medical staff and others.
- Performs various administrative functions and participates in facility projects as requested by the Director of Nurses.
- Assists with the hiring and separating of staff.
- Initiate group staff meetings on routine basis.
- Assists in the developing of policies and procedures.
- Monitors the appropriate use of supplies and equipment on the nursing neighborhood.
- Alerts appropriate personnel when equipment malfunctions or there is a lack of supplies and equipment on the nursing neighborhood.
- Monitors the environment on the nursing neighborhood for safety, cleanliness and maintenance needs.
- Acts as a liaison between other departments, medical staff and others.
- Works closely with in-service coordinator in developing on-going education on the nursing neighborhoods.
- Acts as a mentor to new staff and role model for all staff.
- Works with in-service coordinator in developing and presenting minimally one (1) in-service per year.
- Attends outside seminars as able to enhance skills and stay up on regulation changes, etc.
- Maintains membership in professional organizations and is encouraged to obtain national certification in geriatrics and/or nursing management.
- Ensures that reference material (i.e., PDR's, laboratory and pharmacy policies, etc.) are maintained at the nursing neighborhood.
- Ensures that all staff comply with the procedures set forth in the nursing service procedure manual.
- Assists in developing methods for coordinating nursing services with other resident services to ensure the continuity of the residents' total regimen of care.
- Ensures that staff are in compliance with their respective job descriptions.
- Creates and maintains an atmosphere of warmth, personal interest and positive emphasis, as well as a calm environment throughout the shifts.
- Reports occupational exposure to blood, body fluids, infection materials and hazardous chemicals in accordance with the Center's policies and procedures.
- Investigates nursing staff complaints and grievances and/or makes recommendations for resolving staff complaints and grievances.
- Informs family members of the death of a resident.
- Calls funeral home when requested by the family.
- Assists safety officer in developing safety standards for the nursing service department as necessary.
- Reports and investigates all allegations of resident abuse/or misappropriation of resident property.
- Monitor staff callouts and replace as needed.
- Performs other duties as requested by the Director of Nurses or the Administrator.

Qualifications and Skills

- Demonstrated ability and the knowledge and skills necessary to provide care appropriate to the age-related needs of the Residents served.
- Demonstrated ability to make independent decisions when circumstances warrant such action.
- Demonstrated ability to deal tactfully with personnel, family members, visitors, government agencies, personnel, and the general public.
- Must have patience, tact, a cheerful disposition, and enthusiasm, as well as willingness to handle difficult Residents.
- Must be willing to seek out new methods and principles and be willing to incorporate them into existing nursing practices.

Minimum Qualifications:

- Must be a graduate of an accredited School of Nursing, licensed to practice in New Jersey as a Registered Nurse. Current, unencumbered, active license to practice as a Registered Nurse in NJ.
- Bachelor's Degree in Nursing preferred.
- Minimum of two (2) year's healthcare management experience in long-term care and/or sub-acute care preferred
- Valid Basic Life Support (BLS) Certification by American Heart Association required
- Must have a thorough knowledge of State and Federal regulations and guidelines governing long-term care facilities.
- Proficiency in Microsoft Applications & Electronic Health Records

This opportunity offers the following:

- Competitive Compensation
- Annual Bonus
- Generous Paid Time Off
- Pension Plan
- 403(b) plan
- Excellent Medical, Dental, Vision and Prescription Drug Plans
- Health Savings Account
- Company Paid Life & AD&D Insurance & Long Term Disability Insurance
- Tuition Reimbursement
- Onsite Wellness Center & Wellness Plan Reimbursement
- Onsite Child Care Center

Qualified candidates, please forward resume with salary requirements:

Email: resumes@parkerlife.org

<https://www.parkerlife.org/>